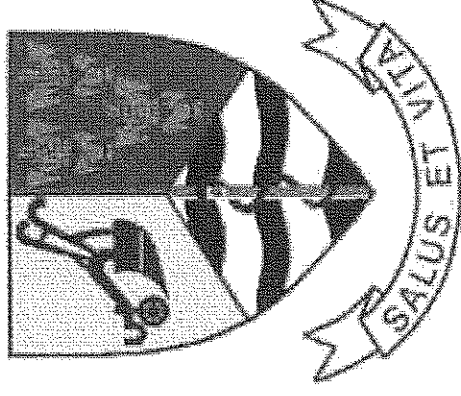


BELA-BELA LOCAL MUNICIPALITY



2016/2017 FIRST QUARTER ORGANIZATIONAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN PERFORMANCE REPORT

1. ACRONYMS

MFMA	Municipal Finance Management Act No 56 of 2003
MSA	Municipal System Act No 32 of 2000
SDBIP	Service Delivery and Budget Implementation Plan
IDP	Integrated Development Plan
PMS	Performance Management System
KPA	Key Performance Areas
KPI	Key Performance Indicators
BBLM	Bela-Bela Local Municipality
LED	Local Economic Development
VIP	Ventilated Improved Pit
SDF	Spatial Development Framework
AG	Auditor General
MPAC	Municipal Public Account Committee
AFS	Annual Financial Statements
CoGTA	Cooperative Governance and Traditional Affairs
LGSETA	Local Government Sector Education Training Authority
WSP	Workplace Skills Plan
HRM	Human Resource Management
HRD	Human Resource Development
SPLUMA	Spatial Planning and Land Use Management Act No16 of 2013
OHS	Occupational Health Safety
LFF	Local Labour Forum
IGR	Intergovernmental Relations
ICT	Information Communication Technology
IT	Information Technology
MIG	Municipal Infrastructure Grant
MWIG	Municipal Water Infrastructure Grant
TB	Tuberculosis
HIV/AIDS	Human Immunodeficiency Virus/ Acquired Immunodeficiency Syndrome
FY	Financial Year

INEP	Integrated National Electrification Programme
WCDM	Water Conversation Demand Management

2. INTRODUCTION

The Performance Report is hereby submitted to the Bela-Bela Local Municipality hereby submits the 2016/2017 First Quarter Organizational Service Delivery and Budget Implementation Plan (SDBIP) Performance Report to Council in terms of Section 52 (d) of the Municipal Finance Management Act (MFMA) No 56 of 2003. This report covers the performance information from 01 July 2016 to 30 September 2016. The report further focuses on the implementation of the 2016/2017 approved SDBIP in conjunction with the 2016/2017 approved, in relation to the objectives as summarized in the approved 2016/2017 Municipality's Integrated Development and Plan (IDP).

This Report reflects actual performance of the Municipality as measured against the performance indicators and targets in its 2016/2017 Integrated Development Plan (IDP), Annual Budget and Service Delivery and Budget Implementation Plan (SDBIP). Furthermore, the report depicts the performance of the Municipality as per the five (5) National Government's Strategic key Performance Areas for local government, which are (1) Basic Service Delivery; (2) Local Economic Development; (3) Municipal Institutional Transformation and Development; (4) Municipal Financial Viability and Management, (5) Good Governance and Public Participation, and (6) Spatial Rationale as added.

The format of the report will reflect the Municipality's Key Performance Indicators (KPI) per Municipal Key Performance Area (KPA). Each Key Municipal KPA have number of Municipal Programmes/Key Focus Areas (KFA's) which was deliberately designed by the Bela-Bela Local Municipality to focus its development initiatives in a more coherent and organised manner.

3. LEGISLATIVE IMPERATIVE

This 2016/2017 First Quarter Performance Report has been compiled in compliance with the requirements of Section 52 (d) of the Local Government: Municipal Finance Management Act No 56 of 2003; which stipulates as follows:

(1) The Mayor of a Municipality must:

(a) -----

(b) -----

(c) must take all reasonable steps to ensure that the Municipality performance its constitutional and statutory functions within the limits of the Municipality's approved budget

(d) must, within 30 days of the end of each quarter submit a report to Council on the implementation of the approved budget and the financial state of affairs of the Municipality.

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." It is therefore in this regard that the Municipality compiled the 2016/2017 First Quarter Organizational Performance Report.

4. THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The Organisational Performance is evaluated by means of a Municipal Scorecard (Top Layer SDBIP) at organisational level and through the Service Delivery Budget Implementation Plan (SDBIP) at departmental levels.

The SDBIP is a plan that converts the IDP and Annual Budget into measurable operational targets on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to Departments and/or Divisions to deliver the services in terms of the IDP and Budget:

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned;
- The budget must address the strategic priorities;
- The SDBIP should indicate what the municipality is going to do during next 12 months; and
- The SDBIP should form the basis for measuring the performance against goals set during the Budget /IDP processes.

The SDBIP were prepared as described in the paragraphs below and approved by the Mayor. The overall assessment of actual performance against targets set for the Key Performance Indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology as depicted in Table 1 below:

Table 1

Colour Legend	Category	Explanation
	KPI Not Yet Measured	KPIs with no Targets or Actual results for the selected period
	KPI Withdrawn	KPI withdrawn for whatsoever reason
	KPI Not Met	Actual vs Target Less than 75%
	KPI Almost Met	Actual vs Target between 75% and 100%
	KPI Met	Actual vs Target 100% Achieved
	KPI Met Well	Actual vs Target More Than 100% and Less Than 150% Achieved
	KPI Extremely Met Well	Actual vs Target More Than 150%

5. PLANNED TARGETS VERSUS THE 2016/2017 FIRST QUARTER ACTUAL PERFORMANCE AS ALIGNED TO THE NATIONAL KEY PERFORMANCE AREAS

This section of the 2016/2017 First Quarter Performance Report will report on the Municipality's actual performance against the planned targets as derived from the Municipality's IDP. Due to the fact that the Municipality has aligned its KPAs to the Six (6) National KPA's the Bela-Bela Local Municipality will report as such.

6. EXPLANATION ON CALCULATING OF THE 2016/2017 ACTUAL PERFORMANCE

The calculations were done in accordance with the following six (6) Departments within the Municipality, viz:

- a) Office of the Municipal Manager;
 - Internal Audit Unit;
 - Risk Management Unit and
 - Communications and Public Participation
- b) Budget and Treasury;
- c) Corporate Services; Social and Community Services;
- d) Planning and Economic Development; and
- e) Technical Services

All the percentages under the column on 2016/2017 actual performance were added together per Department and divided by the number of indicator planned to be performed by that particular Department.

In instances where the 2016/2017 First Quarter Target was any figure other than 100%, the figure indicated as achievement under the column for Actual Performance was then divided by that under the 2016/2017 First Quarter Target Column and the multiplied by 100 to get the actual percentage achieved, which is indicated in a bracket in most instances.

The totals from all the Departments were then averaged to arrive at the Organizational Score.



MM MALULEKA
MUNICIPAL MANAGER

28/10/2016
DATE

7. KEY PERFORMANCE AREAS

7.1 KEY PERFORMANCE INDICATORS

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key Performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Basic Service Delivery	Promote the welfare of the community	Waste Management and Cleaning	KPI 1	Percentage of households with access to basic level of Solid Waste Removal (kerbside collection once a week	%	100% (16000) were provided with access to basic level of Solid Waste Removal	100% (16 000)	100% (16 000)	Not Achieved 90% 14483 households were provided with basic level of Solid Waste Removal once per week (90%)			Evidence couldn't be verified due to incomplete information provided	Council Approved Schedule of Collection	Social & Community Services
Basic Service Delivery	Promote the welfare of the community	Waste Management and Cleaning	KPI 2	Number of Integrated Waste Management Plans recommended through establishment of Waste minimization initiative	#	2x Waste minimization initiatives were established	2x Waste minimization initiatives	Not applicable	Achieved Although the target was not due for implementation during the quarter under review, the Municipality donated three bins for sorting purposes at Mrs. Tshepo's Children's Home and also conducted an awareness on recycling and			The target was not due for the quarter under review, however we have received information of the donated bins.	Attendance Registers and Reports	Social & Community Services

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Basic Service Delivery	Promote the welfare of the community	Waste Management and Cleaning	KPI 3	Number of Waste Management awareness campaigns conducted by 30 June 2017	#	10 x Waste Management awareness campaigns held	10 x Waste Management awareness campaigns	1x Waste Management awareness campaign	Achieved separation at source (100%)			Target achieved. Received Invitation s, Program, Attendance registers and Reports for the Waste Management Campaigns held.	Schedule of campaigns, Attendance Registers, Reports with Council Resolutions	Social &Community Services
Basic Service Delivery	Promote the welfare of the community	Waste Management and Cleaning	KPI 4	Number of reports on the maintenance of the landfill site compiled and tabled to Council by 30 June 2017	#	4X Reports	4X Reports	1x Report	Achieved 1x Report on the maintained and operation of Landfill site was compiled and tabled to Council on the of September 2016 as per Council Resolution			Target achieved. Received reports for Landfill Audit.	Reports with Council Resolutions	Social &Community Services

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Basic Service Delivery	Promote the welfare of the community	Protection and Emergency Services	KPI 5	Number of Firearms with accessories for Traffic Officers purchased by 30 June 2017	#	4x Firearms	6X Firearms with accessories	Not applicable	Not applicable for the quarter under review			Not applicable for the quarter under review	Advert, Appointment of the Service Provider and the Delivery Note	Social & Community Services
Basic Service Delivery	Promote the welfare of the community	Protection and Emergency Services	KPI 6	Number of reports on activities of the Division sent to the Department of Transport by the 7 th of each month	#	48 x Reports	48 x Reports	12x Reports	Achieved 12X reports were sent to the Department of Transport by the 7 th of each month (100%)			Target achieved. 12x reports received.	Reports and the proof of submissions	Social & Community Services
Basic Service Delivery	Promote the welfare of the community	Protection and Emergency Services	KPI 7	Number of Roadblocks held by 30 June 2017	#	96 Roadblocks were conducted	60 X Roadblocks to be conducted	15 Roadblocks	Not Achieved 12 x roadblocks were held between July 2016 and September 2016 (80%)	The three road blocks couldn't be conducted due to the 2016 Local Government Pre and Post Elections Monitoring Programme for Bela-Bela Security Cluster held together with SAPS.	The outstanding roadblocks will be conducted during the second quarter.		Staff signed attendance Registers and Reports	Social & Community Services
Basic Service Delivery	Promote the welfare of the community	Community facilities	KPI 8	Number of cemeteries maintained by 30 June 2017	#	3x Cemeteries were maintained	3x Cemeteries to be maintained	3x Cemeteries	Achieved 3x Cemeteries were maintained (100%)				Maintenance Schedule /Register	Social & Community Services

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Basic Service Delivery	Promote the welfare of the community	Community facilities	KPI 9	Number of Municipal Parks maintained by June 2017	#	7x Parks were maintained	6x Parks to be maintained	6x Parks	Achieved 6x Parks were maintained (100%)				Maintenance Register/schedule	Social & Community Services
Basic Service Delivery	To resource management of infrastructure and services	Electricity	KPI 10	Number of households with access to basic level of electricity by 30 June 2017	#	14504 HH were provided with access to basic level of Electricity	14504 HH will be provided with access to basic level of Electricity	14504 HH provided with access to basic level of Electricity	Not achieved 11 043 HH were provided with access to basic level of electricity (76.13%)	Accounts cancelled and other consumer disconnected due to non-payment			Billing Information	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Electricity	KPI 11	Number of Electricity Meter Audit conducted by 30 June 2017	#	1x Electricity Meter Audit conducted by 30 June 2017	2x Electricity Meter Audit to be conducted	Not applicable	Not applicable for the quarter under review				Reports with Council Resolution	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Roads and Storm water	KPI 12	Number of Kilometres of roads constructed by 30 June 2017	#	0	3.5 KM of roads constructed by June 2017	Not applicable	Not applicable for the quarter under review				Appointment letters and Completion Certificate	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Roads and Storm water	KPI 13	Number of KM of stormwater constructed by 30 June 2017	#	1KM	0.7KM of Stormwater road constructed by 30 June 2017	Not applicable	Not applicable for the quarter under review				Appointment letters and Completion Certificate	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Water	KPI 14	Number of households with access to basic level of water by 30 June 2017	#	18068 HH were provided with basic level of water	18068 HH	18068 HH	Not achieved 16 866 HH provided with water (93.3%)				Billing Report	Technical Services

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Basic Service Delivery	To resource management of infrastructure and services	Water	KPI 15	Number of boreholes developed by 30 June 2017	#	6 Boreholes	Development of 9 boreholes as per MWIG Business Plan	Not applicable	Not applicable for the quarter under review				Appointment letters of the service providers, completion Certificates	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Water	KPI 16	Number of Quarterly Water Meter Audit Conducted by 30 June 2017	#	1 Water Meter Audit	4X Water Meter Audit	1x Water Meter Audit	Achieved 1x Water meter Audit conducted (100%)				Quarterly Reports	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Water & Sanitation	KPI 17	Number of Quarterly Water and Waste Water Treatment Plant performance conducted by 30 June 2017	#	4 Quarterly Assessment Reports	4 Quarterly assessments reports	1x Assessment report	Achieved 1x Assessment report compiled (100%)				Quarterly reports with Council Resolutions	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Water & Sanitation	KPI 18	Number of Quarterly reports on Water and Waste Water Quality compiled by 30 June 2017	#	4 quarterly Reports	4 Quarterly Water and Waste Water quality reports	1x Water and Waste Water quality report	Achieved 1x Water and Waste Water quality report compiled (100%)				Quarterly reports with Council Resolutions	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Sanitation	KPI 19	Number of households with access to basic level of Sanitation by 30 June 2017	#	14928HH	14928HH provided with access to basic level of Sanitation	14 928 HH provided with access to basic level of Sanitation	Achieved 14 928 HH provided with Sanitation (100%)				Billing information or GIS information	Technical Services
Basic Service Delivery	To resource management of infrastructure and services	Sanitation	KPI 20	Number of Household provided with VIP toilets by 30 June 2017	#	45 Households were provided with VIP's Toilets in Tsakane	50 Households to be provided with VIP's	Not applicable	Not applicable for the quarter under review				Completion Certificates	Technical Services

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Local Economic Development	To promote and encourage sustainable economic environment	Local Economic Development	KPI 21	Number of LED Strategy reviewed by 30 June 2017.	#	None	1x LED Strategy reviewed	1x Draft LED Strategy		Financial constraints	The Municipality will no longer develop only the Strategy however it will develop the long Term plan for the Municipality which will include the Local Economic Development strategies		Approved LED Strategy and the Council Resolutions	Planning & Economic Development
Local Economic Development	To promote and encourage sustainable economic environment	Local Economic Development	KPI 22	Number of LED Forum established by 30 September 2016	#	None	1x LED Forum launched	1x LED Forum launched		The launch of the LED Forum awaits the finalization of the formation of all the relevant strategic sectors such as Youth, Women, Tourism, Small Business, People living with disability and other Stakeholders from the community.	The Forum will be established by March 2017		Attendance Registers, Report on the establishment of the Forum	Planning & Economic Development

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Local Economic Development	To promote and encourage sustainable economic environment	Local Economic Development	KPI 23	Number of LED Forum meetings held by 30 June 2017	#	None	4x LED Forum	1x LED Forum meeting		The first meeting of the Forum is dependent on the conclusion of the establishment of the identification of the strategic sectorial stakeholders.	The LED Forum will be held by the end of November after the launching of the Forum.		Attendance Registers	Planning & Economic Development
Local Economic Development	To promote and encourage sustainable economic environment	Local Economic Development	KPI 24	Number of reports on jobs created through municipal LED initiatives including capital projects compiled and tabled to Council by 30 June 2017	#	2x Reports	4X reports on number of jobs created and report quarterly to Council	1x report on jobs created			The report will be compiled and tabled to Council in the next Council meeting.		Reports with Council Resolutions	Planning & Economic Development
Local Economic Development	To promote and encourage sustainable economic environment	Local Economic Development	KPI 25	Number of LED initiatives established by 30 June 2017	#	None	2x LED initiatives established	Not applicable	Not applicable for the quarter under review				Report	Planning & Economic Development
Municipal Financial Viability and Management	To improve financial viability	Budgeting & Reporting	KPI 26	Number of MFMA Section 71 Reports submitted to the Mayor, Provincial and National Treasury by no later than 10 days after the end of each month	#	12 Monthly Reports for 2013/14 FY	12 Monthly Financial Reports	3 Monthly Financial Reports	Achieved 3 Monthly Financial Reports were compiled and submitted to Treasury (100%)				Section 71 Reports, Council Resolutions and proof of Submission to the Provincial and National Treasury	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budgeting & Reporting	KPI 27	Number of MFMA Section 72(1)(a)(i)(ii) Mid-Year Budget	#	Approved 2014/2015 Section MFMA	1 MFMA Section 72 (1)(a)(i)(ii)	Not applicable	Not applicable for the quarter under review				Council Approved Section 72 (1)(a)(i)(ii)	Budget & Treasury

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	F Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
				and Performance Assessment Report tabled to Council, National & Provincial Treasury by 25 January 2017		Section 72 (1)(a)(i)(ii) Mid-Year Budget and Performance Assessment Report	Mid-Year Budget and Performance Assessment Report						Mid-Year Budget and Performance Assessment Report with Council Resolution and Submission letters to National & Provincial Treasury	
Municipal Financial Viability and Management	To improve financial viability	Budgeting & Reporting	KPI 28	Number of Annual Financial Statement compiled and submitted to Auditor General by 30 August 2016	#	1x AFS (2014/2015)	1x AFS (2015/2016)	1x AFS For 2015/16 Financial Year compiled and submitted to Auditor General.	Achieved The 2015/2016 AFS were compiled and submitted to AG by the end of August 2016 (100%)				AFS and Proof of Submission to AG	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budgeting & Reporting	KPI 29	Number of 2017/18 Budget compiled and approved by Council by 30 May 2017	#	2016/17 approved Budget	2017/18 approved Budget	Not applicable	Not applicable for the quarter under review				Copy of the 2017/2018 Draft adopted Budget and the 2017/2018 approved Budget with Council Resolutions	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budget & Treasury	KPI 30	Number of Budget related policies reviewed by 30 June 2017	#	14x Budget related Policies reviewed and approved	14x Budget related Policies to be reviewed and approved	Not applicable	Not applicable for the quarter under review				Reviewed and approved Budget policies with Council Resolutions	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Supply Chain Management	KPI 31	Number of reports on the implementation of	#	4x SCM reports	4x SCM Reports	1x SCM Reports	Achieved				Reports with Council Resolutions	Budget & Treasury

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Viability and Management				SCM Policy compiled and tabled to Council by 30 June 2017					The fourth quarter SCM Report was compiled and tabled to Council as per Council Resolution Number SMC01/09/2016 (100%)					
Municipal Financial Viability and Management	To improve financial viability	Supply chain Management	KPI 32	Number of reports on Unauthorized Irregular and Fruitless Expenditure submitted to Council and National Treasury by 30 March 2017	#	1x Unauthorized Irregular and Fruitless expenditure report for 2014/2015	1x Unauthorized Irregular and Fruitless expenditure report for 2015/2016	Not applicable	Not applicable for the quarter under review				Report and the proof of submission	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budgeting & Reporting	KPI 33	Maintain Unqualified Audit Outcome from AG for the 2015/2016 by 31 December 2016	Audit opinion for the 2015/2016 FY	2014/2015 Unqualified Audit Outcome	Unqualified Audit Outcome for 2015/2016 FY	Not applicable	Not applicable for the quarter under review				2015/2016 Unqualified Audit Report	Office of the Municipal Manager
Municipal Financial Viability and Management	To improve financial viability	Accounting Services	KPI 34	Number of Action Plan for 2015/2016 AG Audit Queries developed and submitted to Council by 30 January 2017	#	1x 2014/2015 Action Plan	1x Action Plan for 2015/2016 AG Audit Queries	Not applicable	Not applicable for the quarter under review				2015/2016 Action Plan with Council Resolution	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Accounting Services	KPI 35	Percentage of AG queries resolved as per the Action Plan by 30 June 2017	%	95%	95%	20%	Not applicable for the first quarter				Progress Report on the implementation of the Action Plan	Budget & Treasury

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
									The Action plan will only be compiled after the AG report which will be issued during November 2016. Hence the compilation of the Action Plan during December 2016.					
Municipal Financial Viability and Management	To improve financial viability	Asset Management	KPI 36	Number of quarterly asset verification reports compiled - movables (sampling) compiled by 30 June 2017	#	4x quarterly asset verification reports for 2015/16 FY	4x quarterly asset verification reports	1x report	Achieved 1x report on assets verification was compiled (100%)				Quarterly asset verification reports	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	KPI 37	Number of Indigent Register compiled and approved by 30 June 2017	#	2015/2016 Indigent Register	1x 2016/2017 Indigent Register	1x 2016/2017 Indigent Register	Achieved 1x 2016/2017 Indigent register was compiled and approved (100%)				2016/2017 Indigent Register	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	KPI 38	Percentage of Registered Households earning less than 2860 with access to Free Basic Services	%	100%	100%	100%	Achieved 100% of the indigents as registered in the register were provided with Free Basic Services				Billing Report	Budget & Treasury

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
									During the first quarter (100%)					
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	KPI 39	Percentage capital budget actually spent on budgeted capital projects identified for 2016/2017 financial year i.t.o. IDP	%	To be finalised by the end of 2015/2016 FY	100%	100%		SCM processes took longer than anticipated due to re-advertisements of certain tenders in some instances.	Expedite the expenditure during the second quarter		Report	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	KPI 40	Percentage MIG spent on MIG grants approved projects by 30 June 2017	%	To be finalised by the end of the FY	100%	25%					Report	Budget & Treasury & Technical Services
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	KPI 41	Percentage MWIG spent on MWIG grants approved projects by 30 June 2017	%	To be finalised by the end of the FY	100%	25%		SCM processes took longer than anticipated due to re-advertisements of certain tenders in some instances.	Expedite the expenditure during the second quarter		Report	Budget & Treasury & Technical Services
Municipal Financial Viability and Management	To improve financial viability	Revenue Management	KPI 42	Percentage Reduction of Service Debtors Revenue to below 50% (R-value total outstanding service debtors divided by R-value annual revenue actually received)	%	48%	43%	48%		Low collection rate	Intensify the collection rate measures through restricting services to arrears accounts		Monthly Reports	Budget & Treasury

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Municipal Financial Viability and Management	To Improve Financial Viability	Revenue Management	KPI 43	for services) by 30 June 2017 Number of Revenue Enhancement Strategy reviewed and approved by 30 September 2016	#	Draft Revenue Strategy	1x Approved Revenue Enhancement Strategy	1x Approved Revenue Enhancement Strategy	The project was withdrawn due to financial constraints				Approved Enhancement Strategy with Council Resolution	Budget & Treasury
Municipal Institutional Development and Transformation	To improve, attract, develop and retain human capital	Human Resources	KPI 44	Number of people from Employment Equity Groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan by 30 June 2017	#	2x African males appointed during the 2015/2016 FY	15x Officials to be appointed	Not applicable	Not applicable for the quarter under review				Appointment letters and the Employment Equity Plan	Corporate Services
Municipal Institutional Development and Transformation	To improve, attract, develop and retain human capital	Human Resources	KPI 45	Number of Employment Equity Report compiled and submitted to Department of Labour by 30 January 2017	#	2015/2016 Employment Equity Report	1x Employment Equity Report	Not applicable	Not applicable for the quarter under review				Copy of the Report and the Proof of Submission	Corporate Services
Municipal Institutional Development and Transformation	To improve, attract, develop and retain human capital	Human Resources	KPI 46	Number of Organizational Structure reviewed and approved by Council by 30 May 2017	#	2016/17 Approved Organizational Structure	1x 2017/18 Approved Organizational Structure	Not applicable	Not applicable for the quarter under review				2017/18 Approved Organizational Structure with Council Resolution	Corporate Services
Municipal Institutional Development and Transformation	To improve, attract, develop and retain human capital	Human Resources	KPI 47	Number of HRM & HRD Strategy developed and approved by Council by 30 June 2017	#	None	1x Council approved HRM & HRD Strategy	Advertise for the appointment of the consultant		Cash flow challenges	To be advertised during December 2016		Advert, appointment letter for the Consultant and the approved	Corporate Services

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Municipal Institutional Development and Transformation	To improve, attract, develop and retain human capital	Human Resources (Training & Development)	KPI 48	Percentage of municipality's (operating) budget actually spent on implementing its Workplace Skills Plan (WSP) by 30 June 2016	%	79% (1 299 150 Spent from 1 650 000)	100% (900 000)	25%			Anticipating the appointing of service providers by December 2016.		HRM&HRD Strategy with Council Resolution Approved WSP, Service level Agreements and invoices	Corporate Services
Municipal Institutional Development and Transformation	To improve, attract, develop and retain human capital	Human Resources (Training & Development)	KPI 49	Number of Workplace Skills Plan (WSP) submitted to LGSETA by 30 April 2017	#	2016/2017 WSP	1x 2017/2018 WSP to be submitted to LGSETA by 30 April 2017	Not applicable	Not applicable for the quarter under review				Workplace Skills Plan and Proof of Submission to LGSETA	Corporate Services
Municipal Institutional Development and Transformation	To improve, attract, develop and retain human capital	Human Resources (Training & Development)	KPI 50	Number of Officials and Councilors trained 30 June 2017	#	96 Officials and Councilors trained (85 employees and 11 Councilors)	285 Officials and Councilors to be trained during the 2016/2017 FY	Sourcing of the services of the Service Provider			Anticipating the appointing of service providers by December 2016.		Services Level Agreement and Invoices	Corporate Services
Good Governance and Public Participation	To plan for the future	Integrated Development Plan	KPI 51	Number of 2017/2018 IDP reviewed and approved by Council by 30 May 2017	#	2016/2010 IDP	1X Approved 2017/2018 approved IDP	Not applicable	Not applicable for the quarter under review				2017/2018 approved IDP	Planning & Economic Development
Good Governance and Public Participation	To plan for the future	Integrated Development Plan	KPI 52	Number of IDP Representatives forum meetings held by 30 June 2017	#	1/4x Rep Forums meetings during 2015/16 FY	4x Rep Forums meetings	1x Rep Forum meeting			The IDP Representative Forum will be held during November 2016.		Signed Attendance Registers	Planning & Economic Development

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
										inauguration of new Council and induction of Councillors as they form part of the IDP Representative Forum.				
Good Governance and Public Participation	To plan for the future	Integrated Development Plan	KPI 53	Number of 2017/2018 IDP, Budget & PMS Review Process Plan approved by 30 May 2017	#	Approved 2016/2017 IDP, Budget & PMS Process Plan	2017/2018 IDP, Budget & PMS Review Process Plan approved	Not applicable	Not applicable for the quarter under review				Copy of the Approved 2017/2018 IDP; Budget & PMS	Planning & Economic Development
Good Governance and Public Participation	To plan for the future	Integrated Development Plan	KPI 54	Number of 2017/2018 SDBIP approved by the Mayor 28 days after the approval of the Budget by 30 June 2017	#	2016/2017 SDBIP	1x 2017/2018 SDBIP	Not applicable	Not applicable for the quarter under review				2017/2018 Approved SDBIP	Planning & Economic Development
Good Governance and Public Participation	To improve administrative and governance capacity	Performance Management	KPI 55	Number of 2016/2017 Performance Agreements signed by the Municipal Manager and Senior Managers by 30 July 2016	#	4x 2015/2016 Performance Agreements signed	4x 2016/2017 Performance Agreements signed	4x Signed 2016/2017 Performance Agreements					Signed Performance Agreements	Planning & Economic Development
Good Governance and Public Participation	To improve administrative and governance capacity	Performance Management	KPI 56	Number of Performance Reviews for Senior Managers conducted by 30 June 2017	#	2x Performance Reviews	2x Performance Reviews conducted	Not applicable	Not applicable for the quarter under review				Assessment Reports and the signed attendance registers	Planning & Economic Development
Good Governance and Public Participation	To improve administrative and governance capacity	Compliance	KPI 57	Number of Annual Performance Report compiled in terms of Section	#	1x 2014/2015 Annual Performance Report	1x 2015/2016 Annual Performance Report	1x 2015/2016 Annual Report	Achieved 1x 2015/2016				Copy of the 2015/2016 Annual	Planning & Economic Development

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
	governance capacity			46 of MSA and submitted to Auditor General by 30 August 2017				Performance Report	Annual Performance Report was compiled and submitted to the Auditor General by the 30th of August 2016 (100%)				Performance Report	
Good Governance and Public Participation	To improve administrative and governance capacity	Compliance	KPI 58	Number of Annual Reports compiled in terms of Section 127 of the MFMA and tabled to Council by 31 March 2017	#	1 (2014/2015 Annual Report)	1 (2015/2016 Annual Report)	2015/2016 First Draft Annual Report submitted to Auditor General by 30 August 2015	Achieved The Annual Performance Report which forms part of the Annual Report in terms of Section 46 of MSA and Chapter 12 of the MFMA was submitted to CG in August 2016. (100%)				2015/2016 Annual Report with Council Resolution	Planning & Economic Development
Good Governance and Public Participation	To improve administrative and governance capacity	Compliance	KPI 59	Number of Oversight Report compiled in terms of Section 129 of the MFMA and tabled to Council by 30 March 2017	#	1 (2014-2015 Oversight Report)	1X (2015-2016) Oversight Report	Not applicable	Not applicable for the quarter under review				2015/2016 Oversight Report with Council Resolution	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Compliance	KPI 60	Number of quarterly SDBIP performance reports compiled in terms of Section 52 (d) of the MFMA and tabled	#	4x Quarterly SDBIP Reports	4x Quarterly SDBIP Reports	4 th Quarterly SDBIP Report for 2015/2016	Achieved The 2015/2016 4th quarter SDBIP Report was				Quarterly Reports with Council Resolutions	Planning & Economic Development

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
				to Council by 30 June 2017					compiled and tabled to Council on the 15th of September 2016 as per Council Resolution number SMC39/09/2016					
Good Governance and Public Participation	To improve administrative and governance capacity	Compliance	KPI 61	Number of Back to Basics Reports and the Action Plan compiled and submitted to CoGTA by 30 June 2017	#	12 Back to Basics Reports and the Action Plan	12 Back to Basics Reports and the Action Plan submitted to CoGTA	3 Back to Basics Reports and the Action Plan submitted to CoGTA	Achieved Three sets of back to basics reports were compiled and tabled to CoGTA (100%)				Reports and the Proof of Submission	Planning & Economic Development
Good Governance and Public Participation	To improve administrative and governance capacity	Council Administration	KPI 62	Number of Council meetings held by 30 June 2017	#	8X Council meetings (4 Ordinary & 4 Special council meetings held)	4x Council Meetings	1x Council Meeting	Achieved 1x Council meeting was held on the 15th of September 2016 (100%)				Signed Attendance Registers	Corporate Services
Good Governance and Public Participation	To improve administrative and governance capacity	Council Administration	KPI 63	Number of Section 79 Committee meetings held by 30 June 2017	#	18x Section 79 Committee meetings held	24x Section 79 Committee Meetings	Not applicable	Not applicable for the quarter under review				Signed Attendance Registers	Corporate Services
Good Governance and Public Participation	To improve administrative and governance capacity	Council Administration	KPI 64	Number of MPAC meetings held by 30 June 2017	#	5x MPAC meetings held	4x MPAC meetings	1x MPAC meeting		Induction of new Councillors	MPAC meeting to be held during the		Signed Attendance Registers	Office of the Municipal Manager

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Good Governance and Public Participation	To improve administrative and governance capacity	MPAC	KPI 65	Percentage of MPAC resolutions implemented by 30 June 2017	%	100%	100%	100%			second quarter		MPAC Resolution Register, Report and Council Resolution	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Audit	KPI 66	Percentage of Internal Audit findings resolved by 30 June 2017	%	95%	96%	24%	Achieved 100% by 30 June 2017. Internal Audit findings resolved 100% by 30 June 2017.				Progress Report on the Implementation of Internal Audit findings	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Audit Committee	KPI 67	Number of Audit Committee Reports submitted to Council by 30 June 2017	#	4x Audit Committee Reports for 2015/2016 FY	4x Audit Committee Reports for 2016/2017 FY	1x Audit Committee Report	Achieved 1x Audit Committee Report was compiled and table to Council as per Council Resolution number SCM44/09/2016				Reports with Council Resolutions	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Risk Management	KPI 68	Number of Risk Management Committee Reports submitted to Audit Committee	#	4x Risk Management Committee Reports for 2015/2016 FY	4x Risk Management Committee Reports submitted to Audit Committee	1x Risk Management Committee Report submitted	Achieved 100% 1x Risk Management Committee Report was submitted to				Reports and Audit Committee Resolutions	Office of the Municipal Manager

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
								to Audit Committee	the Risk Management Committee on the 30th of August 2016					
Good Governance and Public Participation	To improve administrative and governance capacity	Audit Committee	KPI 69	Number of Audit Committee meetings held by 30 June 2017	#	4x Audit Committee meetings	4x Audit Committee meetings	1x Audit Committee meeting	(100%)				Signed Attendee Registers	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Performance Audit Committee	KPI 70	Number of Performance Audit Committee meetings held by 30 June 2017	#	2x Performance Audit Committee meeting	2x performance Audit Committee meetings	1x Performance Audit Committee meeting	Achieved 1x Performance Audit Committee meeting was held together with the Audit Committee on the 2nd and the 15th of August 2016				Signed Attendee Registers	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Audit Committee	KPI 71	Number of Audit and Performance resolutions implemented by 30 June 2017	#	60%	96%	24%	(100%)				Performance and Audit Committee Resolutions Register with Council Resolutions	Office of the Municipal Manager

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
									2016 OHS Committee performance (100%)					
Good Governance and Public Participation	To improve administrative and governance capacity	Risk Management	KPI 72	Number of Risk Management Meetings held by 30 June 2017	#	4x Risk Management meeting	4x Risk Management Meetings	1x Risk Management meeting	Achieved 1x Risk Management meeting was held on the 30th of August 2016 (100%)				Signed Attendance Registers	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Risk Management	KPI 73	Number of 2017/2018 Strategic Risk Register compiled and approved by Council by 31 May 2017	#	1x 2016/2017 Strategic Risk Register	1x 2017/2018 Strategic Risk Register	Not applicable	Not applicable for the quarter under review				2017/2018 Strategic Risk Register with Council Resolution	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	LLF	KPI 74	Number of Local Labour Forum meetings held by 30 June 2017	#	5x LLF meetings held	8x LLF meetings	2 LLF meeting		The first scheduled meeting couldn't sit before the inauguration of new Council as the composition of the LLF Committee consists of Councillors	The LLF meetings will be held regularly and or as scheduled from the second quarter		Signed Attendance Registers	Corporate Services
Good Governance and Public Participation	To improve administrative and governance capacity	OHS	KPI 75	Number of OHS Committee meetings held by 30 June 2017	#	6x OHS meetings held	4x OHS meetings	1x OHS meeting	Achieved 1x OHS meeting was held on the 12				Signed Attendance Registers	Corporate Services

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Good Governance and Public Participation	To improve administrative and governance capacity	ICT	KPI 76	Number of ICT policies reviewed and approved by Council by 30 June 2017	#	15 ICT Policies	2x ICT Policies Reviewed	2x ICT Policies reviewed (Information Security Policy and ICT Usage Policies)	Achieved 2x ICT Policies were reviewed and approved by Council (100%)				The reviewed 2 ICT Policies with Council Resolutions	Corporate Services
Good Governance and Public Participation	To improve administrative and governance capacity	Legal Services	KPI 77	Number of by-laws promulgated by 30 June 2017	#	Draft SPLUMA	1x SPLUMA by-law gazetted	SPLUMA by-law gazetted		The SPLUMA By-Law couldn't be gazetted due to cash flow challenges	To make budget provisions for gazetting during budget adjustment		SPLUMA By-law with the Gazette Number	Corporate Services
Good Governance and Public Participation	To improve administrative and governance capacity	Legal Services	KPI 78	Number of litigation reports compiled and tabled to Council by 30 June 2017	#	6x litigation reports	4x litigation reports	1x litigation report					Reports with Council Resolutions	Corporate Services
Good Governance and Public Participation	To improve administrative and governance capacity	ICT	KPI 79	Number of ICT Steering Committee meetings held by 30 June 2017	#	3x Steering Committee meetings	4x Steering Committee meetings	1x ICT Steering Committee meeting	Achieved 1x ICT Steering Committee meeting was held by the				Signed Attendance Registers	Corporate Services

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
									30th of September 2016					
Good Governance and Public Participation	To improve administrative and governance capacity	Communications	KPI 80	Number of Communications Strategy reviewed and approved by Council by 30 September 2016	#	None	1 X Communication Strategy Reviewed	1 X Communication Strategy Reviewed	(100%)	Lengthy internal consultation processes	The Communication Strategy will be tabled to the next Council sitting for final approval		Council Approved Communication Strategy with Council Resolution	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Communications	KPI 81	Number of Community Feedback meetings held by 30 June 2017	#	2x Community feedback meeting held per Ward	2x Community Feedback meetings per Ward	Not applicable	Not applicable for the quarter under review				Signed attendance registers	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Customer Care	KPI 82	Number of Customer Care Policy and Procedure Manual developed by Council by 30 September 2016	#	Draft Customer Care Policy	1X Customer Care Policy by 30 September 2016	1X Customer Care Policy		Lengthy internal consultation processes	The Customer Care Policy will be tabled to the next Council sitting for final approval		Approved Policy with Council Resolution	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Ward Committees	KPI 83	Number of Ward Committee meetings held by 30 June 2017	#	Average of 7 meetings were held by all the Wards in 2015/16	12 Ward Committee Meetings held and report to the Office of the Speaker by 30 June 2017	3x Ward Committee Meetings and reports		Ward Committee meetings wouldn't be held and reports were not compiled as the establishment of New Ward Committees process has	The process of establishing the Ward Committees will probably be finalised by December 2016, hence Ward Committee		Signed attendance registers and reports	Office of the Municipal Manager

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
Good Governance and Public Participation	Promote the welfare of the community	Special Programmes	KPI 84	Number of Special Programmes Initiatives to be held by 30 June 2017 (2x HIV/Aids campaigns, 1x Youth Programme)	#	1 HIV/Aids Awareness Campaign held and 1x Youth Programme	2 X HIV/Aids and TB Awareness Campaigns held and 1x Youth Programme	Not applicable	Not applicable for the quarter under review	Not applicable for the quarter under review	meetings and reporting will commence during January 2017.		Attendance Registers and Invitations	Office of the Municipal Manager
Spatial Rationale	To plan for the future	Housing	KPI 85	Number of Informal Settlements formalised by 30 June 2017	#	None	1 X informal Settlement formalised	Not applicable	Not applicable for the quarter under review	Not applicable for the quarter under review			Report on the Formalization of Informal Settlement	Planning & Economic Development
Spatial Rationale	To plan for the future	Building Control	KPI 86	Number of Awareness Campaigns on requirements and procedures for having buildings plans approved held by 30 June 2017	#	2X Awareness Campaigns were held	4x Awareness Campaigns	1x Awareness Campaign			The awareness campaigns will be held during November 2016		Notice, Attendance Registers	Planning & Economic Development
Spatial Rationale	To plan for the future	Building Control	KPI 87	Percentage of building plans meeting all requirements approved within 30 days by 30 June 2017	%	90%	100%	100%	Achieved The Municipality received 24 buildings plans, only 13 building plans fully met the requirements				Register of the received and approved plans	Planning & Economic Development

Key Performance Area	Strategic Objectives	Programme	KPI Code	Key performance Indicator	Unit of Measure	Baseline	2016-2017 Annual Target	1 st Quarter Target	Actual Performance by 30 September 2016	Reasons for variation if any	Corrective Measure	Internal Audit Review	Evidence	Department
									All 13 plans were processed and approved.					

7.2 2016/2017 Projects

Number	Programme	Project Description	Allocated Budget	Budget Spent by 30 September 2016	Source	1 st Quarter Milestone	Actual Performance by 30 September 2016	Reasons for Variation (if any)	Corrective Measure	Internal Audit Review	Evidence Required	Department
1.	Roads	Bela Bela: Road paving X's 2, 7 & 8 (Phase 4)	5 809 825.00	3 076 987.32	MIG	Procurement and appointment of a Contractor	Achieved Project advertised and contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
2.	Sanitation	Bela Bela: Bulk Sewer X9	812 130.00	460 816.57	MIG	100% completion of the sewer line and pump station	Achieved Project practically complete	Adjustment budget was delayed by MIG for project completion.	MIG committed to approve the adjustment in the beginning of October 2016.		Completion certificate	Technical Services
3.	Sports	Bela Bela: Upgrade sport facilities stand 752	2 850 000.00	198 406.00	MIG	Procurement and appointment of a Contractor	Achieved Project advertised and contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
4.	Sports	Bela Bela: Upgrade SUNFA stadium	1 992 250.00	00.0	MIG	Procurement and appointment of a Contractor	Achieved Project advertised and contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
5.	Roads & Stormwater	Bela Bela: Stormwater Limpopo street	2 600 000.00	495 518.97	MIG	Procurement and appointment of a Contractor	Achieved Project advertised and contractor appointed Project physical progress is 25%				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
6.	Roads	Bela Bela: Upgrade streets - Spa Park	4 797 500.00	4 797 500.00	MIG	Procurement and appointment of a Contractor	Achieved Project advertised and contractor appointed Project progress is at 89%				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
7.	Cemeteries	Bela Bela: Pave access road and fence graveyard	2 581 245.00	00.0	MIG	Procurement and appointment of a Contractor	Achieved				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services

Number	Programme	Project Description	Allocated Budget	Budget Spent by 30 September 2016	Source	1 st Quarter Milestone	Actual Performance by 30 September 2016	Reasons for Variation if any	Corrective Measure	Internal Audit Review	Evidence Required	Department
							Project advertised and contractor appointed				reports and completion certificates	
8.	Emergency and Protection services	Fire Arms including Ammunition and Holsters	110 000.00	0.00	BBLM	Advertise for the appointment of Service Provider		Cash flow challenges	The advertisement for the appointment of the Service Provider will be placed on the Municipal Website and on the Municipal Notice Boards during October 2016		Advert, Appointment of the Service Provider and the Delivery Note	Social and Community Services
9.	Community facilities	Furniture - Multipurpose	1 200 000.00	0.00	BBLM	Advertise for the appointment of Service Provider	Achieved Service provider was appointed and the furniture was delivered on the by the 26th of September 2016				Advert, Appointment letters and the delivery notes	Social and Community Services
INEP												
10.	Electricity	10MVA Substation	28 000.00	1 507 748.00	INEP	Payment to Eskom		Eskom requested a confirmation of the ownership of the substation and will revise the invoice.	Meeting held with Eskom and a clarification letter on ownership was sent.		Proof of payment to Eskom, Approval of Designs, Tender Advert and appointment letter of Contractor	Technical Services

Number	Programme	Project Description	Allocated Budget	Budget Spent by 30 September 2016	Source	1 st Quarter Milestone	Actual Performance by 30 September 2016	Reasons for Variation (if any)	Corrective Measure	Internal Audit Review	Evidence Required	Department
Rolled Over Projects due to the additional allocation: Municipal Infrastructure Grant (MIG)												
11.	Roads	Bela Bela: Road paving X's 2,4 & 6 (Multi-year)	9 255 520.00	541 517.81	MIG	Appointment of Consultant and design development	Achieved Consultant appointed, various studies were conducted and preliminary designs were completed.				Appointment letters of the contractor and the consultant and the quarterly progress reports	Technical Services
12.	Roads	Bela Bela: Paving Bus Route - Rapotokwane	5 617 950.00	00.0	MIG	Approval by MIG	Achieved Approval received and consultant appointed				MIG approval letter, tender advert for Contractor, appointment letter and quarterly progress report	Technical Services
13.	Water	Bela Bela: New 5 MI Reservoir (Multi-year)	7 500 000.00	00.0	MIG	Approval by MIG		Technical report submitted, awaiting response from DWS and MIG			MIG approval letter, tender advert for Contractor, appointment letter and quarterly progress report	Technical Services
14.	Sports	Bela Bela: Upgrade of existing and addition of new sport facilities - stand 274	4 887 623.00	00.0	MIG	Procurement and appointment of a Contractor		Project had to be redesigned due to higher costs than registered amounts	Project will be advertised for appointment of contractor in October 2016		Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
15.	Roads & Stormwater	Bela Bela: Stormwater Marikana street	3 354 420.00	0.00	MIG	Approval by MIG	Achieved MIG approval received				MIG approval letter, tender advert for Contractor, appointment letter and quarterly progress report	Technical Services

Number	Programme	Project Description	Allocated Budget	Budget Spent by 30 September 2016	Source	1 st Quarter Milestone	Actual Performance by 30 September 2016	Reasons for Variation if any	Corrective Measure	Internal Audit Review	Evidence Required	Department
Municipal Water Infrastructure Grant (MWIG)												
16.	Water	Masakhane Water Supply upgrading	2 500 000.00	0.00	MWIG	Procurement and appointment of a Contractor	Achieved Contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
17.	Water	Gholf Baan Park Water Augmentation	700 000.00	0.00	MWIG	Procurement and appointment of a Contractor	Achieved Contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
18.	Water	Renaissance Water Augmentation	1 550 000.00	0.00	MWIG	Procurement and appointment of a Contractor	Achieved Contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
19.	Water	Bela-Bela WCDM Project	17 500 000.00	1 769 962.00	MWIG	Procurement and appointment of a Contractor	Achieved Contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
20.	Water	Bulk Water Augmentation for Bela-Bela Extension 6&7	2 050 000.00	0.00	MWIG	Procurement and appointment of a Contractor	Achieved Contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
21.	Water	Rapotokwane Boreholes	2 700 000.00	0.00	MWIG	Procurement and appointment of a Contractor	Achieved Contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services
22.	Water	Pienards Bulk Water Augmentation	2 800 000.00	16 500.	MWIG	Procurement and appointment of a Contractor	Achieved Contractor appointed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services

Number	Programme	Project Description	Allocated Budget	Budget Spent by 30 September 2016	Source	1 st Quarter Milestone	Actual Performance by 30 September 2016	Reasons for Variation (if any)	Corrective Measure	Internal Audit Review	Evidence Required	Department
23.	Water	Completion of Vingerkraal Water Supply	200 000.00	0.00	MWTG	Procurement and appointment of a Contractor	Achieved Project completed				Appointment letters of the Contractor, quarterly progress reports and completion certificates	Technical Services

8. CONCLUSIONS

During the first quarter of 2016/2017 financial year, the Municipality had 87 KPI's. Out of the 87 KPIs for the quarter, 34 were achieved, 24 were not achieved, 1 was withdrawn and 28 were not due for implementation (not applicable) for the period under review. To this end the actual performance for the organization on KPI's during this Quarter is 85.5%.

Furthermore, the Municipality had 23 projects with quarterly milestones which were due for implementation during the 2016/2017 first quarter performance report. Out of the 23 quarterly milestones 19 were achieved whilst 4 were not achieved which translates to 82.6% performance hence it should be indicated that the majority of projects as outlined in the report are on schedule as per the approved respective project plans.

Although the performance is 85.5% it should be noted Departments of Planning & Economic Development, Corporate Services, Technical Services, Community & Social Services and the internal Audit Division in the Office of the Municipal Manager performed above the said targets on 8 key performance indicators.

The Municipal Manager will in accordance with the performance regulations engage all the Departmental Heads on the performance of their respective Departments as indicated herein.